



NORTH PROVIDENCE YOUTH CENTER

Application For
Staff/Volunteers/Interns/Work-Study

Position Applied For <i>(Please Circle)</i> :			
Paid Staff	Volunteer	Intern	Work-Study

How Did You Learn About Us <i>(Please Circle)</i> :					
Advertisement	Family/Friend	Walk-In	School	Employment Agency	Other: _____

GENERAL INFORMATION

Legal First Name:	MI:	Legal Last Name:	Preferred Name:	DOB: _____/_____/____	
Street Address:		Apt:	City:	State:	Zip Code:
Home Phone:	Cell Phone:	Email Address:		SSN <i>(If paid position)</i> : _____-_____-_____	
Employed By (if employed):					
Formal Education (highest level completed):					
<p>If you are under 18 years of age, can you provide proof of your eligibility to work? Yes No</p> <p>Have you ever filled an application with us or The Town of North Providence? Yes No</p> <p style="text-align: right;">If yes, please give date: _____</p> <p>Have you ever been employed with us or The Town of North Providence? Yes No</p> <p style="text-align: right;">If yes, please give date: _____</p> <p>If employed, may we contact your present employer? Yes No</p> <p>Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes No</p> <p>Are you currently on "lay-off" status and subject to recall? Yes No</p>					

AVAILABILITY

Available Start Date: _____

Desired Hours: _____ per week

Please Mark Times When Available:

	Monday	Tuesday	Wednesday	Thursday	Friday
1:00-2:00pm					
2:00-3:00pm					
3:00-4:00pm					
4:00-5:00pm					
5:00-6:00pm					
6:00-7:00pm					
7:00-8:00pm					

Would you have availability on select Saturdays and/or Sundays?

Which opportunities are you interested in? (check all that apply):

- Education Programs
- Recreation Programs
- Event Planning
- Grant Research/Writing
- Fundraising
- Marketing/Communications
- Floor Staff (general supervision/youth mentoring)

Why do you want to work at the North Providence Youth Center?

Do you have any experience working with youth/teens? If so, what ages, and in what environment?

Do you have any experience working in an after school setting or teen center? Please explain.

Do you speak any languages other than English?

Would your work here fulfill a requirement? (*community service, work-study, time-off work, etc.*)

Please describe any specialized trainings, skills, apprenticeships, qualifications, and talents you possess or have acquired that would benefit our organization:

If you checked "yes" for interest in education and/or recreation programs, what activities specifically would you be willing to lead or co-facilitate?

Tell us an interesting fact about yourself:

REFERENCES <i>(Please list 3 references that are non-relatives)</i>		
Name:	Phone Number: Email:	Relation:
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****BCI (background) check must be submitted with completed application****

I understand the North Providence Youth Center is a drug-free workplace and I will not come to work under the influence of alcohol or non-prescription drugs.

Applicant Signature: _____ Date: _____

Any Questions / Please Return to:

Mandy Roach, Program Director
North Providence Youth Center
2 Governor Notte Park Way, Building 1
North Providence, RI 02904
(401) 437-6422